

Community Kitchen Facilitator Job Posting

Job Description:

The Nourish and Develop Foundation and North House are seeking an experienced food skills trainer and community kitchen facilitator who will oversee our 'community kitchen' related training and engagement strategy, including, coordinating and facilitating the 'food skills training' Program, and supporting weekly food programming to engage TNDF clients, in particular, those from the Food Pantry.

The position is presently 21 hours/week beginning October 13th and ending March 31st with a compensation of \$20:00 per hour. The position is an independent contractor employment agreement (you will invoice our organization), and the person hired will be contracted to carry out the responsibilities of the job.

Responsibilities:

Food Skills Program

- Coordinate and deliver a food skills training program
- Coordinate and facilitate this program for a minimum of 4-6 participants.
- Coordinate workshops that include guest facilitators according to the training program manual
- Deliver soup lunches in Uxbridge and Cannington as part of the Food Skills Program
- Keep participants engaged, motivated, and learning, developing learning plans as necessary
- Coordinate with Food Enterprise Coordinator re: on-the-job training opportunities through North House catering and/or Nourish value-added product development enterprises.
- Monitor and evaluate training program's effectiveness and success and periodically report on them
- Resolve any specific problems and tailor programs as necessary

Kitchen Drop-ins and Facilitation

- Coordinate program development in conjunction with TNDF staff that engages clients/people in the kitchen –adding value to what they have received from the Pantry - ideas could include community kitchen, cooking demonstrations, preserving, or other food-related workshops.
- Research and development of a program that considers best practices and gets buy-in from TNDF and NH clients/participants.

Program Administration

- Produce stats and report as requested and attend staff meetings

Qualifications and Requirements:

- Proven working experience as a trainer or skills developer in the food-related sector
- Experience as kitchen and/or food programs facilitator an asset
- Track record in designing and executing successful training programs
- Familiarity with traditional and non-traditional training methods (mentoring, coaching, on-the-job or in classroom training, workshops, simulations, etc.)
- Excellent communication and leadership skills
- Ability to plan, multi-task and manage time effectively
- Ability to work and empathize with marginalized and people experiencing poverty
- Strong record keeping ability and good computer skills

Please apply by mailing your cover letter and resume by **Monday October 5th to:**
16 York Street – PO Box 580 Cannington, ON L0E 1E0 or emailing it to: ccaneo@tndf.ca
Please be aware that only those candidates selected will be contacted.